

Grievance Hearing Addendum To Lease

This addendum outlines the rights and procedures available to tenants under the Project-Based Voucher (PBV) program for resolving grievances related to tenancy or termination of assistance.

Grievance Hearing Rights

Under the PBV program, tenants are entitled to an informal hearing to resolve disputes concerning actions taken by MANAGEMENT (as owner) that may affect their tenancy or assistance.

Scope of Grievances

Tenants may request a grievance hearing for disputes including, but not limited to:

- Alleged violations of the lease agreement.
- Termination of tenancy or assistance.
- Other adverse actions taken by MANAGEMENT impacting the tenant's rights or responsibilities under the lease.

Hearing Request Process

1. Notification of Action:

MANAGEMENT will provide a written notice to the tenant detailing any action affecting their tenancy or assistance. This notice will include the reason for the action and inform the tenant of their right to request a grievance hearing.

2. Request for Hearing:

- Tenants must submit a written request for a grievance hearing within **14** of receiving the notice.
- Requests should be directed to the management office.

3. Scheduling the Hearing:

MANAGEMENT will notify the tenant in writing of the date, time, and location of the hearing. Hearings will be scheduled at a mutually convenient time.

Hearing Procedures

- Hearings will be conducted by an impartial hearing officer who will review all relevant facts and evidence.
- Tenants have the right to present evidence, call witnesses, and be represented by an advocate or legal counsel at their own expense.
- A written decision will be issued by the hearing officer, summarizing the findings and any actions to be taken.

Additional Rights

This grievance hearing procedure is in accordance with 24 CFR § 982.555, as modified under RAD PBV program requirements. Tenants retain the right to pursue additional remedies provided under State or local law.

By signing below, the tenant acknowledges receipt of this Grievance Hearing Addendum and agrees to the terms herein:

Tenant Signature: _____ **Date:** _____

Owner/Management Signature: _____ **Date:** _____